

**Actions requested by the Overview and Scrutiny Committee**

<b>Date Action Requested</b>	<b>Action to be Taken</b>	<b>Response</b>
28/05/08  <b>1</b>	Members agreed to organise for members of the Committee to attend a Select Committee meeting in Westminster to observe national best practice in scrutiny. No date was specified.	Members to consider a calendar of Select Committee meetings and to select a meeting to attend at this meeting. WILL BE DONE SOON. (Lead Officers, OSSOs, estimated completion date, Autumn 2008).
09/07/08  <b>2</b>	Members asked Officers to maintain a detailed record of unauthorised encampments in the Borough. Officers were asked to present this record before the Committee in Autumn 2008. The record would be used to assess the effectiveness of the revised version of the Worcestershire Joint Policy on Unauthorised Gypsy and Traveller Encampments.	Officers are scheduled to report before the Overview and Scrutiny Committee at a forthcoming meeting. (WILL BE DONE SOON). Lead Officer, Senior Environmental Health Officer, completion date, 15th October 2008.
09/07/08  <b>3</b>	Members agreed that Councillor Banks should propose the scrutiny topic she had suggested during the WPPA at a meeting of the Worcestershire Health Overview and Scrutiny Committee. Councillor Banks was asked to report back before the Committee in the Autumn of 2008 if she feels that further action is required.	Lead Member, Councillor Banks. (A resolution to this item is subject to Councillor Banks' views about the response of the Health Overview and Scrutiny Committee).
09/07/08  <b>4</b>	Members agreed to postpone further consideration of a potential review of the Borough's fishing tackle heritage, proposed during the WPPA, until the Role of the Mayor and Housing Mutual Exchange reviews had been completed.	The proposer for the item, Councillor Hunt, was informed of this decision on 14/07/08. The Committee's Work Programme has also been adjusted accordingly. (TO BE DONE). Lead Officers, OSSOs, estimated completion date March 2009.

<p>30/07/08</p> <p><b>5</b></p>	<p>Members agreed to defer the launch of the Housing Mutual Exchange review.</p>	<p>The review is due to be launched by the Overview and Scrutiny Committee on the 17th December 2008. (TO BE DONE). Lead Officers, OSSOs.</p>
<p>20/08/08</p> <p><b>6</b></p>	<p>Members requested that Environmental Services Officers attend a future meeting of the Overview and Scrutiny Committee to provide an oral report on information provided previously to the Committee on fly tipping.</p>	<p>Officers are due to make this presentation at this meeting. WILL BE DONE SOON. (Lead Officer, Waste Management Manager, estimated completion date, 24th September).</p>
<p>20/08/08</p> <p><b>7</b></p>	<p>Members agreed that Councillor Hicks be asked to submit a scoping document to the Committee for the proposed scrutiny on neighbour nuisance.</p>	<p>The scoping document for this proposal is due to be considered at this meeting. WILL BE DONE SOON. (Lead Member, Councillor Hicks, estimated completion date, 24th September).</p>
<p>10/09/08</p> <p><b>8</b></p>	<p>Members requested that the two templates used to present community safety performance data at ward level be provided for Member consideration alongside the quarterly performance reports.</p>	<p>The relevant Lead Officer has been informed of this request. TO BE DONE. (Lead Officer, Head of Strategy and Partnerships, estimated completion date, 26th November 2008.</p>
<p>10/09/08</p> <p><b>9</b></p>	<p>Members requested that relevant Officers from Worcestershire County Council be invited to attend a (preferably the next) meeting of the Overview and Scrutiny Committee to discuss the suggested scope for the proposed bus services scrutiny exercise further.</p>	<p>Relevant Officers have been invited to attend this meeting of the Committee and an item relating to this subject has been added accordingly. WILL BE DONE SOON. Lead Officer, to be confirmed, estimated completion date, 24th September 2008.</p>

10/09/08  <b>10</b>	Officers were asked to reschedule consideration of the Bus Services Scoping Document for a future meeting.	The date for reconsideration of this item remains subject to the outcome of the interview(s) of relevant Officers from Worcestershire County Council (see item 9 above). TO BE DONE. (Lead Officers, OSSOs, estimated completion date, to be confirmed – see above.
10/09/08  <b>11</b>	Members requested that relevant Officers from Worcestershire County Council and the Chair of the Joint Scrutiny Exercise on Flooding be invited to attend a forthcoming meeting of the Overview and Scrutiny Committee to present the Joint Group's recommendations.	Officers despatched these invitations on Thursday the 11th September. The date for the presentation remained to be confirmed. IN THE PROCESS OF BEING DONE. (Lead Officers, OSSOs, estimated completion date, end of September 2008).
10/09/08  <b>12</b>	Members requested that all Councillors be invited to attend the meeting of the Overview and Scrutiny Committee when the recommendations from the Joint Flooding Group are presented.	This action will be undertaken once Officers from Worcestershire County Council and the chair of the Group have confirmed their availability to attend a meeting of the Overview and Scrutiny Committee. TO BE DONE. (Lead Officers, OSSOs, estimated completion date, Autumn 2008).
10/09/08  <b>13</b>	Members requested further information about the amount of revenue generated through Minor Land Disposals.	Relevant Officers have requested the details requested and will make these available as soon as possible. TO BE DONE. (Lead Officer, Property Services Manager, estimated completion date, not specified but asap.

## Glossary

OSSO	-	Overview and Scrutiny Support Officer
WPPA	-	Work Programme Planning Afternoon